

To: Denise Merchant

From: Jiji Alex

Date: Aug 9, 2002

Subject: Contract # ED-99-DO-0002  
Task Order # 98-Electronic Records Management Operational Support  
Deliverable: Monthly Operational Support Status Report- July 2002

This memo documents the following completed operations for the Electronic Records Management Operational Support project for month of July 2002:

Description	July 31, 2002	Total to Date
Number of files received at ECMC facilities in Richmond, VA.	25	53
Number of pages scanned.	17,981	84,461
Number of scanned pages accessible securely via Internet.	17,981	84,461
Number of courier runs.	5	14

**Monthly Operational Support Price:**

Number of pages scanned for July 2002	Unit Price	Price for July 2002	Total to Date
17,981	\$0.2223	<b>\$3,997.18</b>	\$18,775.68
Number of courier runs for July 2002	Unit Price	Price for July 2002	Total to Date
5	\$175	<b>\$875.00</b>	\$2450.00

If there are any questions regarding this information, please contact me at 703-947-2145.

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The Monthly Operational Support Status Report for July 2002 has been formally reviewed and all FSA deliverable comments (if any) have been satisfactorily incorporated. Please ACKNOWLEDGE ACCEPTANCE of the Report by signing in the space provided below.

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Signature  
Denise Merchant

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Date